

# Richard Cloudesley's Charity

A charity endowed by the Will of Richard Cloudesley on 13th January 1518 serving churches and health and welfare needs in the ancient Parish of Islington. Richard Cloudesley Trustee Limited Co. Reg. No. 7425897  
Charity Commission Reg. No. 205959

Resource for London, 356 Holloway Road, London, N7 6PA  
tel: 0207 697 4094 email: [info@richardcloudesleyscharity.org.uk](mailto:info@richardcloudesleyscharity.org.uk)  
[www.richardcloudesleyscharity.org.uk](http://www.richardcloudesleyscharity.org.uk) (coming soon)

## CHURCH GRANTS – GUIDANCE NOTES

### 1. Legal Framework

Under the Scheme sealed on 2nd July 1980 the Trustees make Grants towards:

“The upkeep and repair of the fabric of, and the maintenance of the services in any Churches of the Church of England in the Ancient Parish of Islington and the Parish Church of the Ecclesiastical Parish of St. Silas, Pentonville”.

### 2. Current guidelines and interpretation

In carrying out this function our policy guidelines are as follows:

- (a) To respond to urgent, otherwise financially unmeetable, needs where all other sources of funding have been exhausted, that, if they were not met, would result in deterioration to the fabric in such way that it would disrupt the maintenance of services.
- (b) To respond sympathetically to applications from churches where resources are less available.
- (c) To support churches in maintaining and developing the quality of the pastoral care which can be given to the parish community
- (d) To take account of church thinking as to the role the church should be playing in the wider parish community
- (e) That any grant awarded will be used for works which have not yet taken place.
- (f) Work to the fabric of church-owned property not used for worship and outside the church's curtilage (e.g. a parish worker's flat) is regarded as outside the permissible scope.
- (g) Expenditure on activities sponsored by a church which are unconnected to worship or community use are seen as outside the permissible scope. To the extent these fall within the Charity's separate "sick poor" definition, a church may benefit under that heading by making a separate application to the Charity's Health grants programme.

### 3. Purpose, items of expense etc.

The amount of the grant which you are seeking must be indicated as must the way you intend to spend any grant which is awarded. For larger items (over £500), copies of estimates, quotes, invoices are expected.

### 4. Funding acknowledgement

We ask you to acknowledge the Charity in your accounts and other relevant publications and to explain how the funds have been used.

Please note that in future it is the Charity's intention not to grant-aid Churches who have not clearly accounted to us for their grants from previous rounds.

We may ask you to report to us separately on how the grant is being/was spent and ask for evidence of its use.

This is to serve the twin purposes of drawing to the attention of congregations and PCCs the scale of work the Charity conducts in the Borough and also of providing a form of audit trail for us.

## **5. Audited/Inspected accounts**

Please be sure to include your last audited/inspected accounts on each occasion of applying. If this is not done it is very unlikely that any grant will be awarded.

## **6. Application procedure for multiple churches in parish**

The Charity's application form will need to be completed and submitted before the closing date by each church seeking as grant.

Where there are applications from more than one church which is part of a parish with multiple churches the applications should (a) be submitted together by the parish incumbent and (b) be accompanied by a summary on behalf of the parish indicating the priorities of the various applications.

## **7. Closing date for applications**

We are unlikely to be able to consider applications received after the closing date.

## **8. Format for sending**

The application form itself should, preferably, be sent by email as a single Word document, with the final page printed out and signed and sent by post. In the case of applications from churches in a team parish it is most helpful if the applications are submitted as separate Word documents, in each case accompanied by the summary mentioned in (b) above. Any other documents that you need to send us can be either emailed with the form, in whatever format you have, or if you only have hard copies, do post them to us with the signed final page of the form.

## **9. Checking safe receipt**

If you wish to check if your application is safely received, feel free to email us.

## **10. Promoting Cloudesley's other grants**

Please help us to fulfill the Charity's aims by checking that your Church's pastoral staff are aware of Cloudesley's individual grant programme (the Welfare Fund) and that groups meeting on your premises are aware of our Health Grants which are administered by the Cripplegate Foundation. (See website for details – address [www.cripplegate.org](http://www.cripplegate.org)). If you would like to know more about the Charity, and Richard Cloudesley please contact the Charity.

## **11. Notification of decisions**

Applicants will be notified in mid-May about their applications submitted for the first round, and by mid-December for the second round.

## **12. Further Guidance**

If you need further guidance on your application, please read the accompanying FAQs (Frequently Asked Question) and if you want more advice or information contact the Charity – by email or telephone – as soon as possible and at least three weeks before the deadline.

Revised: August 2012